

## CA-PMM

Project Name: CALPADS

OCIO Project #: 6110-92

Department: CDE

Revision Date: 7/8/09

## Status Report

### Current Status Report

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	No	New UAT functions were delayed by several days.	Potential impact to production go-live date.	Extended UAT schedule by 3 weeks. Discussed impact with CDE Executives. Agreed to move production go-live to the end of August 2009 (3-4weeks).
2. Were any key milestones or deliverables rescheduled?	Yes	New UAT functions were delayed by several days.	Extended UAT schedule by 3 weeks. Discussed impact with CDE Executives. Moved production go-live back 3 weeks.	Continue to monitor UAT progress and assess progress daily
3. Was work done that was not planned?	No			
4. Were there any changes to scope?	No			
5. Were tasks added that were not originally estimated?	No			
6. Were any tasks or milestones removed?	No			

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7. Were any scheduled tasks not started?	Yes	Performance Test environment implementation was delayed	Delayed contractor's ability to set up Performance Test lab and begin performance testing activities	Continued aggressive project management approach with DTS team. Environment turned over to CDE on 6/28/09.
8. Are there any new major issues?	Yes	Pre-production environment set up is behind schedule	Environment needed to support production implementation	Apply aggressive project management approach with DTS team to complete implementation by 7/10/09 (DTS moved from 6/30/09)
9. Are there any staffing problems?	No			

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### Look Ahead View

Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	No		
2. Do any key milestones or deliverables need to be rescheduled?	No		
3. Is there any unplanned work that needs to be done?	No		
4. Are there any expected or recommended changes to scope?	Yes	Integration of CALPADS pre-ID process with Assessment Vendor systems to increase data integrity	Completed cost and schedule analysis. Requested funding for enhanced functionality was not included in the 2009-10 budget.
5. Are there any tasks not originally estimated that will need to be added?	No		
6. Are there any tasks or milestones that should be removed from the plan?	No		
7. Are there any scheduled tasks whose start will likely be delayed?	No		
8. Are any major new issues foreseeable?	Yes	Depending on progress, the UAT schedule may be extended further to ensure complete testing.	Continue to monitor UAT results and defect resolution progress.
9. Are any staffing problems anticipated?	No		

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### Current Status and Accomplishments:

*Describe deliverables completed and milestones met during **this reporting period**.*

Conducted User Acceptance Test (UAT) weekly checkpoint meetings with 80+ LEAs  
Delivered SSID Anomaly resolution and Fall 1 Certification functionality this month  
Received draft CALPADS Service Desk Manual  
Received draft Data Mapping Document  
Received draft CALPADS Pilot/UAT Environment Acceptance

### Project Milestones:

*List key milestones and their dates from the project schedule.*

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
Project Start-up	6/12/08		Completed	Actual project start delayed 15 days and deliverable final approvals required additional time to obtain. No impact to implementation date.	11/7/08
Systems Analysis and Confirmation (Gap Analysis)	5/30/08		Completed	Stakeholder review and confirmation required additional time. No impact to implementation date.	8/29/08

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Systems Design	5/27/09	8/15/09	In progress	Stage 1 and Stage 2 functions design are complete. One functional area remained open until final disposition of the CALPADS Phase II approach was determined. Due to unavailable funding, CALPADS Phase II will not be implemented in 2010-11 as anticipated. Functional area will be rolled into production. No impact to implementation date.	
Data Conversion Software Development	1/16/09	7/30/09	In progress	Stage 1 data converted. Due to unavailable funding, CALPADS Phase II will not be implemented in 2010-11 as anticipated. CALPADS Phase II SPR will not be required at this time. Contract amendment will be developed to reflect internal adjustments in milestone approach and schedule. No impact to implementation date.	

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Systems Development	1/12/09	7/28/09	In progress	Development progress aligns with Implementation stage approach. Due to unavailable funding, CALPADS Phase II will not be implemented in 2010-11 as anticipated. CALPADS Phase II SPR will not be required at this time. Contract amendment will be developed to reflect internal adjustments in milestones.	
Systems and Integration Testing	2/18/09	10/9/09	In progress	Being conducted in two phases in line with implementation stages. Due to unavailable funding, CALPADS Phase II will not be implemented in 2010-11 as anticipated. CALPADS Phase II SPR will not be required at this time.	

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Pilot User Acceptance Testing (UAT)	7/31/09	12/3/09	In progress	UAT divided into 2 phases in line with implementation stages. Due to unavailable funding, CALPADS Phase II will not be implemented in 2010-11 as anticipated. CALPADS Phase II SPR will not be required at this time. Contract amendment will be developed to reflect internal adjustments in milestone approach and schedule. No impact to	
Implementation – Stage 1	6/29/09	12/21/09	Not started	No impact	
Stage 1 Production Implementation	8/3/09	12/21/09	Not started	No impact	
Implementation – Stage 2	12/21/09	6/30/10	Not started	Early design results determined end of year data submissions must be implemented beyond current contract end date. Due to unavailable funding, Contract amendment will be developed to reflect internal adjustments in milestone approach and schedule.	

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Stage 2 Production Implementation	2/26/10	6/30/10	Not started	No impact	
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### Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule		X		Contract amendment will be developed to reflect internal adjustments in milestone approach and schedules
Milestones		X		Contract amendment will be developed to reflect internal adjustments in milestone approach and schedules
Deliverables		X		Continue focus to complete open deliverables and obtain stakeholder approvals.
Resources	X			
Onetime Cost	X			
Continuing Cost	X			

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### Status Reports – Sponsor to Steering Committee

#### Summary Milestones and Highlights

##### Project Milestones:

List key milestones and their dates from the project schedule. Explain in issues section if a milestone's status is behind.

Milestone	Target Date	Forecast Date	Status	If Delayed, Impact to Implementation Date	Date Completed
Project Start-up	6/12/08		Completed	Actual project start delayed 15 days and deliverable final approvals required	11/7/08
Systems Analysis and Confirmation (Gap Analysis)	5/30/08		Completed	Stakeholder review and confirmation required additional time. No impact to implementation date.	8/29/08
Systems Design	5/27/09	8/15/09	In progress	Stage 1 and Stage 2 functions design are complete. One functional area remained open until final disposition of the CALPADS Phase II approach was determined.	
Data Conversion Software Development	1/16/09	7/30/09	In progress	Stage 1 data converted. Due to unavailable funding, CALPADS Phase II will not be implemented in 2010-11 as anticipated. CALPADS Phase II SPR will not be	

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Systems and Integration Testing	2/18/09	10/9/09	In progress	Being conducted in two phases in line with implementation stages. Due to unavailable funding, CALPADS Phase II will not be implemented in 2010-11 as anticipated. CALPADS	
Pilot User Acceptance Testing (UAT)	7/31/09	12/3/09	In progress	UAT divided into 2 phases in line with implementation stages. Due to unavailable funding, CALPADS Phase II will not be implemented in 2010-11 as anticipated. CALPADS Phase II SPR	
Implementation – Stage 1	6/29/09	12/21/09	Not started	No impact	
Stage 1 Production Implementation	8/3/09	12/21/09	Not started	No impact	
Implementation – Stage 2	12/21/09	6/30/10	Not started	Early design results determined end of year data	
Stage 2 Production Implementation	2/26/10	6/30/10	Not started	No impact	

### Variances

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	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule		X		Contract amendment will be developed to reflect internal adjustments in milestone approach and schedules
Milestones		X		Contract amendment will be developed to reflect internal adjustments in milestone approach and schedules
Deliverables		X		Continue focus to complete open deliverables and obtain stakeholder approvals.
Resources	X			
One Time Cost	X			
Continuing Cost	X			

### Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score
1. Customer Buy-In	High Degree of Buy-In	0	0
	Medium Degree of Buy-In	1	
	Low Degree of Buy-In	2	
2. Technology Viability	Strong Viability	0	0
	Medium Viability	1	
	Weak Viability	2	
3. Status of the Critical Path (delay)	<5%	0	0
	5% to 10%	1	
	>10%	2	
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	0
	5% to 10%	1	

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5. High-Probability, High-Impact Risks	>10%	2	0
	0 to 3	0	
	4 to 6	1	
	>6	2	
6. Unresolved Issues (on time resolution)	On time	0	0
	Late with no impact	1	
	Late impacting the critical path	2	
7. Sponsorship Commitment	Fully engaged	0	0
	Partially engaged	1	
	Inadequate engagement	2	
8. Strategy Alignment	Strong alignment	0	0
	Partial alignment	1	
	Weak or no alignment	2	
9. Value-to-Business	Strong	0	0
	Medium	1	
	Weak	2	
10. Vendor Viability (provide rationale for the rating in the field following the scorecard)	Strong	0	0
	Medium	1	
	Weak	2	
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	2
	80-90% on time	1	
	<80% on time	2	
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	2
	80-90% on time	1	
	<80% on time	2	
13. Actual vs. Planned Resources	>90% assigned and available	0	0
	80-90% assigned and available	1	

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	<80% assigned and available	2	
14. Overtime Utilization (% of effort that is overtime)	<15%	0	0
	15-25%	1	
	>25%	2	
15. Team Effectiveness	Highly Effective	0	0
	Moderately Effective	1	
	Ineffective	2	
Total			4

Green = 0 - 8

Yellow = 9 - 19

Red = 20+

### Vendor Viability Rating Rationale

Company size, team size, senior management commitment, staff experience level, and depth of resources available to the project.